

MID-OHIO PSYCHOLOGICAL SERVICES, INC.
BRADLEY A. HEDGES, PH.D.
PSYCHOLOGIST
EXECUTIVE DIRECTOR

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc. was held on June 9, 2005 at 5:30 p.m. at 624 East Main Street, Lancaster, Ohio. A quorum of members was not present.

The following directors were present: Will Sharp and Nathan Hale. Also present at this meeting were Karen Wolfe, Fairfield County Children's Services Unit Supervisor, Brad Hedges, Executive Director, Shawna Watts-Shumaker, Administrative Coordinator, and Alice Grant, Accounts Payable Manager. The following members were not present: Larry Novak and Barbara Salyers. The meeting was called to order by Will Sharp, Board Chair. A quorum of members was not present and no voting took place. A proxy ballot will be sent by mail.

The following items were discussed:

1. Dr. Hedges provided a presentation providing an update on the agency's progress on the goals that were established by the board last year. He explained this presentation was also presented to the entire staff in the Small Group Meetings held recently. The presentation provided an overview of a survey taken by the staff of Fairfield County Children's Services as well as the Mission, Vision, and current goal status for. The survey results show that MOPS is overall rated as doing very well in the community.
2. Mr. Sharp continued to emphasize the need for the board members to "champion" their individual goal areas and suggested it would be beneficial for them to meet with staff members involved with that particular goal. Mr. Hale has agreed to work in the Agency Growth area to avoid any conflict of interest regarding the other goals and their interaction within the community due to his employment with the local school system. He also suggested that MOPS periodically review and update the goals since 82% of the current goals have been completed.
3. A discussion was held regarding two potential new board members. Karen Wolfe was present. Ms. Wolfe is currently a Unit Supervisor for Fairfield County Children Services and would represent "secondary consumers" on the board. The other potential member is Janice Phelps, and she would represent the primary consumer group. Because a quorum was not present, these potential members could not be voted in. Further, it was decided to not place this issue on the proxy ballot due to the other members not having a chance to meet these potential new members yet.

4. The current financial situation was discussed. Dr. Hedges stated the financial picture is better than expected earlier this year. Alice Grant and Amy Figgins, Billing Supervisor, have been working to include the Accounts Receivables in the General Ledger as requested during the recent financial audit. Alice Grant stated a method of adding the Accounts Receivables has been developed by the MOPS accountant, Jeff Burrow of Winfree, Ruff & Associates and is closer to completion. She noted that Dr. Hedges has been aggressive in ensuring that this issue is fully addressed.
5. Dr. Hedges stated he will be meeting on June 13 with Orman Hall of the Fairfield County ADAMH Board to discuss the reallocation of money left over from FY05 contract budget and adding it to FY06. He estimates this should be approximately \$50,000. This reallocation has been done in the past by other local agencies. (Note: The June 13 meeting was rescheduled by the ADAMH Board to June 17. Dr. Hedges will be out of state during this time and other arrangement will need to be made)
6. Dr. Hedges explained the FY06 budget. This budget is approximately two million dollars with the biggest growth in Franklin County. The Medicaid budget for Fairfield County is less due to the reallocation of services regarding the court diversion program, but the overall Fairfield County Budget is slightly higher than last year. Expenses for the upcoming year will remain approximately the same with a shift of some expenses to different accounts to meet audit guidelines and to more appropriately reflect the nature of the expenses.
7. Quality Assurance issues included training staff to replace one clinician who is leaving MOPS. QA reports have been posted and are current. The staff continues to improve in meeting QA standards and reviews. MOPS has been granted "Deemed Status" with ODMH due to recently obtaining CARF certification and a certificate will be sent. Dr. Hedges noted that MOPS has been given approval to provide continuing education units through the Ohio Psychology Board and the Ohio Counselor, Social Worker, Marriage and Family Therapist Board. He stated several workshops are being planned for later this year (the dates are posted on the web page).
8. The Computer Information System is closer to completion. There are still a few areas that need adjusting to meet our needs. It is hoped this will be ready in the very near future.
9. Staffing issues include Adrienne Harris leaving to spend a year in France doing mission work. She is currently working to transfer her client load to other clinicians. A search has begun to find a replacement. Carolyn MacKenzie has been hired on a contingent temporary, part-time basis to do transcription work and cover upcoming medical and maternity leaves and to decrease the backlog of transcription.

10. Shawna Watts reviewed the staff Conflict of Interest policy and reviewed the following staff issues regarding this:

Stephen Ford – Children’s Pastor at Richmond Dale Church of God.
Ellen Marshall – Part-time employment with NetCare.
AJ Bierly – Married to support staff Kellie Bierly.
Dean Bachelor – Full-time employment with Southeast Correctional Institution and volunteer with Charis Counseling/Stephanie L. Miller
Christopher Ray – Part-time employment with NetCare.
Bonnie Daniels – Part-time employment with Chris Buck/Counseling
Misty Coleman – Partner has private mental health counseling center.
Joni Grim – Part-time employment with private practice.
Amanda Moore – Husband is employed by Medicare.
Karis Mason – Husband is employed by Fairfield County Sheriff and has friend who is a foster parent.
Robin Rippeth – Relatives are foster parents with New Leaf and mother is a teacher at Southeastern Schools in Chillicothe.
Claire Robitaille – Part-time employment with private practice.
Brad Hedges – Training and Consultant work, married to agency nurse Barb Hedges. Owner of two buildings leased by MOPS.
Bard Hedges – Married to agency Executive Director and owner of two buildings leased by MOPS.
Gail Doss – Part-time employment with Fairfield Medical Center and private transcription service.
Kellie Bierly – Married to clinical staff A. J. Bierly.

Dr. Hedges noted none of the listed issues should pose a conflict of interest and that most of them involved outside employment with agencies that did not received community funding or in competition with MOPS. He also noted the two married couples were either married before the policy went into effect or were employed by MOPS at the time of the marriage and this is not a violation of policy. Mr. Sharp asked the procedure if a conflict did arise. Dr. Hedges stated the staff member would then have to make a choice to either discontinue the outside interest or terminate their employment with MOPS. It was also clarified that the Board would have final say if a disagreement about the conflict arose.

11. The Franklin County office is in the process of adding the additional space and should be ready in approximately two weeks. Dr. Hedges stated this would more than double the current space and he expects to add additional staff within the year.

12. Dr. Hedges noted that Rick Gehlbach is currently working to develop a new AOD program for MOPS. As noted in the power point presentation, AOD services were an area that MOPS will need to improve to better serve the community needs.
13. There was no current Community Health Consortium activity.
14. Shawna Watts-Shumaker gave a brief Mental Health Awareness update. She is working with the ADAMH Board to develop methods of drawing awareness to the board and the local mental health agencies in preparation of putting a levy on the ballot for the November Election.
15. Mr. Sharp, on behalf of the Board, thanked the staff for all their efforts to make this a very good year for MOPS.

The meeting was adjourned by Mr. Sharp. A copy of these minutes will be mailed to the Board Members with a proxy ballot and these should be returned to MOPS by June 30.

The next meeting will be held August 11, 2005 unless notified otherwise.

Respectfully Submitted:

Alice J. Grant

The following issues were passed by mail-in proxy votes:

1. Resolution #06-09-05-01

Be it resolved the Minutes of the previous meeting be accepted. The motion passed unanimously.

2. Resolution #06-09-05-02

Be it resolved the Financial reports for April & May be accepted. The motion passed unanimously.

3. Resolution #06-09-05-02

Be it resolved the Proposed FY06 Budget be accepted. The motion passed unanimously.