

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc. was held on January 11, 2007 at 5:30 p.m. at 624 East Main Street, Lancaster, Ohio. A quorum of members was present

The following directors were present: Will Sharp, Larry Novak, Janice Phelps, and Karen Wolfe. Also present at the meeting were Brad Hedges, Executive Director; Shawna Watts, Administrative Coordinator; Alice Grant, Accounts Payable Manager; and Dr. Robin Rippeth, Child Team Supervisor. The following members were not present: Barbara Salyers. Board Chair, Will Sharp, called the meeting to order.

Dr. Rippeth gave a brief presentation of the services provided by the Child Team. These services include, among other more traditional counseling activities, working with foster families and doing home based therapy to observe the family interaction. She spoke of the work being done in Scioto County as well as having an office in the Fairfield County Job & Family building to better provide for the local residents. She highlighted that approximately 924 youth received services in the last calendar year, with a total of approximately 16,050 contacts. Approximately 500 of these youth were "new clients". Services to youth account for approximately \$900,000 of services provided by this agency. Dr. Hedges commends this team on the excellent service they provide to clients.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly and packets containing some of the financial statements, and other pertinent information were handed out at the meeting. Due to the medical absence of the billing supervisor, the monthly reconciliation for December was not available. This information will be made available as soon as possible.

Larry Novak motioned and Janice Phelps seconded the following resolution:

**Resolution #01-11-07-01**

**Be it resolved that the minutes of the November Board meeting be accepted. The resolution passed unanimously.**

The following items were discussed:

1. A discussion was held regarding additional board members. Will Sharp noted that a recruitment meeting was held with Rob Libby, a retired teacher from the Lancaster City School system. Mr. Libby has expressed a desire to become a member. The board should continue to look for additional members, possibly from the business community. New prospecting should be noted at the next meeting.

Larry Novak motioned and Janice Phelps seconded the following resolution:

**Resolution #01-11-07-03**

**Be it resolved that Mr. Rob Libby, pending his acceptance, be added to the MOPS Board of Directors. The resolution passed unanimously.**

2. The new parenting program will begin next week. Tony Issenmann will be heading this. Dr. Hedges gave a brief description of the program. Current clients will be eligible for this program as well as referrals from Jobs & Family services and the court system. Mentors will be volunteers from the local communities. Mentors will be asked to make a one-year commitment and be able to draw from the own experience as parents.

Karen Wolfe stated the parenting program at Jobs & Family Services is going well. She also noted they will need to begin referring clients from this program to the MOPS program as well. Dr. Hedges will be meeting with local agencies to inform them of the new program.

3. Fiscal Stability. Finances are down but stable. The audit is still in progress. November revenue was down and December is typically a low month due to the holidays. MOPS has enough reserves to carry expenses until production improves. Dr. Hedges noted that the year had been difficult due to staff turnovers and extended absences. He also stated a plan was in place to increase production. The board noted that they would like to see improvement.

Janice Phelps motioned and Larry Novak seconded the following resolution:

**Resolution #01-11-07-02**

**Be it resolved that the financial statements for November be accepted and the bills paid as funds become available and the December statements be posted as soon as possible. The resolution passed unanimously.**

4. Quality Assurance activities are still behind but improving.
5. There were no Client Right's Grievances.

6. There were three Major Unusual Incidents as noted on the agenda. An update has been received from ODMH requiring reporting of any use of force even if it did not occur at our agency (i.e. Use of handcuffs by police, etc.). It will also be necessary to report the incident to the county of residence.
7. The next scheduled training will focus on sexual behavior and will be held sometime in the spring. A summer training is planned for Geriatric Care. Shawna Watts-Shumaker is working on several new e-trainings. MOPS has been recertified to offer CEU's for trainings.
8. MOPS has returned the ODADAS certification form. We will be able to reapply for certification should this be necessary in the future.
9. There have been several staffing changes. Brian Plummer has left as CIS Coordinator and Brent Neal hired to replace him. Jenni Hinman has replaced Emily Smith as receptionist in the Franklin County office. Emily has moved to the Lancaster office as a Transcriptionist. Adrienne Harris has returned as a therapist. Jennifer Schwind has been hired as a therapist. Dr. Sonya Slater will be leaving and another therapist will be needed to replace here. Current ads are running in local sources as well as the Columbus area due to a wider base of trained people. There is a need for another transcriptionist and possibly another therapist in the near future.
10. Salary increases were again tabled due to financial issues. Will Sharp asked if the increase in staff departures was due to salary. It is not felt that salary played an important role in the recent increase. It was noted that some salary increases had been given due to staff recredentialing and increased job duties. The board will readdress this issue at the next meeting.
11. The annual review of the Director's compensation package was reviewed. There were no changes to this.
12. Dr. Jennifer Kennedy has begun work at the Fairfield County Municipal Court. She will be doing mental health screenings. The court is excited about the mental health component being there and feels this will offer a better continuum of care for clients. She has been doing two to three screenings a day. The court grant will be paying for this service.
13. The Franklin County office continues to grow. Dr. Hedges noted that revenue from this office has been approximately \$300,000.00 annually in the past two years.

14. The radio spots produced by the local ADAMH Board are still running and MOPS has participated in several of them. Dr. Hedges noted the ADAMH office has moved to downtown Lancaster. They share offices with the Family First Council as well as Information and Referral Services. This will enable the local agencies to work more closely and provide better coordination of care to the clients.
15. Shawna Watts-Shumaker noted that Mental Health Matters will begin meeting again on January 19 to discuss activities for 2007.

The meeting was adjourned.

The next meeting will be held March 8, 2007 unless otherwise noted.

Respectfully submitted,

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Alice J. Grant