

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc. was held on May 10, 2007 at 5:30 p.m. at 624 East Main Street, Lancaster, Ohio. A quorum of members was present

The following directors were present: Larry Novak, Janice Phelps, Karen Wolfe, Rob Libbee, and Will Sharp. Also present at the meeting were Brad Hedges, Executive Director; Shawna Watts, Administrative Coordinator; Alice Grant, Accounts Payable Manager; and Dr. Scott Craft. The following members were not present: Barbara Salyers. Board Chair, Will Sharp, called the meeting to order.

Dr. Scott Craft gave a brief presentation of the Male Adolescent Sex Offender Group. He described the group process and criteria for becoming a member of the group. He noted that MOPS has the largest program for offenders in the surrounding area and this accounts for less than twenty percent of the overall services provided by this agency.

A discussion was held regarding the board composition and the need to add more members. Will Sharp stated he is still looking for new recruits in the business field.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly.

Larry Novak motioned and Karen Wolfe seconded the following resolution:

**Resolution #05-10-07-01**

**Be it resolved that the minutes of the March Board meeting be accepted. The resolution passed unanimously.**

Dr. Hedges noted the annual financial audit for FY06 has not yet been completed. There have been several obstacles that have hindered this including changes that have been made in the overall auditing process throughout the state. It is anticipated the audit will be completed prior to the end of the current fiscal year. Dr. Hedges stated the current financial status is improving slightly and a plan is in place to keep it that way. Dr. Hedges also noted that several larger expenses will be coming up soon included the CARF recertification, which will cost approximately \$5000.00.

Larry Novak motioned and Janice Phelps seconded the following resolution:

**Resolution #05-10-07-02**

**Be it resolved the financial reports for March and April 2007 be accepted. The resolution passed unanimously.**

The following items were discussed:

1. A discussion was held on the proposed budget for 2008 which was included in the information packet for the meeting. Dr. Hedges noted it was slightly lower than the current year.

Janice Phelps motioned and Karen Wolfe seconded the following resolution:

**Resolution #05-10-07-03**

**Be it resolved the Budget for 2008 be accepted pending a final review by Chairman, Will Sharp. The resolution passed unanimously.**

2. The Anger Management and Parenting Intervention Program are continuing to develop. Plans are being made to revisit the court system with a clearer picture of the program to avoid any misconceptions they may have regarding this.
3. Quality Assurance activities are improving. An intern is working with Shawna Watts-Shumaker to increase the reporting. Dr. Hedges noted that MOPS does very aggressive Quality Assurance management. The local ADAMH Board is working with MOPS to develop a statewide system of QA management.
4. There were no Client Rights issues.
5. There were several Major Unusual Incidents which were listed on the agenda. Dr. Hedges made note that he is very proud of the MOPS staff and how alert and aware they are in this type of situation. He was especially pleased with a situation involving an individual who came from another state with the intention of committing suicide. He noted the quick action of the reception staff as well as Dr. Craft in defusing the situation and getting the individual to medical help. He also stated that Dr. Craft has kept in contact with the institution to follow up with this situation.
6. Training activities are continuing to do very well. Dr. Hedges noted the last training was the largest one so far with an increase in the number of attendees from other agencies. There are two additional trainings in the immediate future. He is working with other local agencies to coordinate system-wide trainings.
7. Development of a new Care Management system is being developed. This program will be to score all MOPS clients on the level of care they are receiving. It will also assure the right kind of care is being provided as well as the proper assessments for care standards.

8. Staffing issue discussed including the resignation of the Franklin County Receptionist. Jennifer Hinman will be leaving in August to attend graduate school. A replacement is being sought. One of the two interns from Franklin County will be leaving to begin the doctoral program. The other intern will be increasing her hours now that she has finished her master's program. Amber Powell has resigned as a case manager to accept another position. A new therapist was hired but resigned due to travel and paperwork issues. Recruitment has begun for a new case manager as well as additional clinical and support staff.

Dr. Hedges noted his pleasure that the MOPS staff is really growing professionally. Several of the clinical staff have obtained independent licensure recently. This includes Professional Counselor licenses for Joe Dunson, Marlies Parikian, Jessica Mitchell, Amanda Martin, and Kimberly Blair. Heather Stevens is now a Licensed Independent Social Worker. Joni Grim-Krzycki is now a Psychologist. Will Sharp suggested giving special recognition to staff members as they receive degrees and licensure.

The issue of staff raises was again tabled.

9. Growth issues: The Referral Source Satisfaction Surveys are being completed. The first quarterly report for new programs is moving along well. Dr. Hedges noted he is meeting with various agencies to help them better understand the services provided by MOPS.
10. Dr. Hedges and Tony Issenmann have completed a spot for the ADAMH Mental Health Matters radio program regarding trauma. Dr. Hedges stated that Tony has just returned from Virginia Tech where he was able to help with the healing process following the recent massacre of faculty and students. Tony was a student and professor at Virginia Tech prior to coming to work for MOPS.

Shawna Watts-Shumaker spoke about the recent Mental Health Matters Cruise-In held recently.

The next meeting will be held July 12, 2007 unless otherwise noted.

Respectfully submitted,

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Alice J. Grant