

MID-OHIO PSYCHOLOGICAL SERVICES, INC.
BRADLEY A. HEDGES, PH.D
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EXECUTIVE DIRECTOR

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was scheduled to be held on May 14th, 2009 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

The following directors were present: Will Sharp, Fran Uhrin, Larry Novak and Karen Wolfe. Also present at the meeting were Dr. Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator and Alan Young, Financial Coordinator. Absent from the meeting were Andy Cornell, Dr. John Stevenson and Rob Libbee. A quorum of members was present. The meeting was called to order by Will Sharp, Board Chair.

Will Sharp discussed a conversation he held with Rob Libbee. Due to personal considerations and in the best interests of the agency, Rob Libbee resigned from Mid-Ohio Psychological Services board of directors effective immediately.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly. The opportunity to discuss the minutes was brought to the floor.

No discussion being offered, Karen Wolfe motioned and Fran Uhrin seconded the following motion:

Resolution #05-14-09-01

Be it resolved that the minutes of the previous meeting be approved. The motion passed unanimously.

The board discussed the expiration of their terms on the board of directors of Will Sharp and Karen Wolfe.

Larry Novak motioned and Fran Uhrin seconded the following motion:

Resolution #05-14-09-02

Be it resolved that Karen Wolfe be appointed to a new term on the Mid-Ohio Psychological Services board of directors. The motion passed with Karen Wolfe abstaining.

Karen Wolfe motioned and Fran Uhrin seconded the following motion:

Resolution #05-14-09-03

Be it resolved that Will Sharp be appointed to a new term on the Mid-Ohio Psychological Services board of directors. The motion passed with Will Sharp abstaining.

Alan Young led the discussion of financial results for March 2009 and April 2009. The results are encouraging with growth of the Licking County facility leading with impressive growth. The Lancaster office has suffered from the loss of qualified personnel to the Licking County office. The agency is projected to end the fiscal year at, or close to, a break even to the growth in net assets. Alan Young presented newly

formatted financial statements for the board's consideration. Minor modifications to the composition of the newly formatted financial statements were directed.

Fran Uhrin motioned and Larry Novak seconded the following motion:

Resolution #05-14-09-04

Be it resolved that the financials for March and April 2009 be accepted. The motion passed unanimously.

Dr. Hedges discussed the expected ADAMH board reductions. The board has been noncommittal in quantifying the extent of cuts to expect. For internal budgeting purposes, MOPS has made a best guess estimate of ADAMH support.

Discussion was then directed to the results of the agency financial recovery plan. As evinced by the financial results, the plan is showing a positive impact. Reductions to the transcription staff made possible by improvements to CIS have provided the most significant cost reductions.

Dr. Hedges and Alan Young presented the budget for fiscal year 2010 to the board. The budget reflects revenue reductions projected for the Lancaster and Franklin County offices which will be essentially offset by growth at the Licking County office. On the expense side, payroll is projected to go down slightly due to transcription staff reductions and the slightly smaller expected revenue. Other expenses are comparable to the current budget and results of operations.

Larry Novak motioned and Karen Wolfe seconded the following motion:

Resolution #05-14-09-05

Be it resolved that the Fiscal Year 2010 budget be accepted as presented. The motion passed unanimously.

The following items were discussed:

1. QA activities are behind schedule. Shawna Watts has been heavily involved with the 5K run and clinicians have committed themselves to improved productivity, both of which have reduced the time available for chart review.
2. A list of all MUI's and Client Grievances for FY08 were listed and included with the board packet. All the grievance issues were informal complaints and do not require any additional action.
3. The board adjourned to executive session to discuss a confidential staff issue.
4. On return from executive session, the board discussed other staffing issues:
 - Melody Cunningham, who split her time between transcription and reception, resigned. Joe Spitzer was a part-time document scanner, has increased his hours to absorb the need in reception.
 - Debbie Carder has resigned her position in transcription. This position will not be filled unless need dictates.
 - Dr. Vajen has started on a very limited basis. His hours are expected to increase in the summer and as needed to fill in for Dr. Smith.
 - Beth Sleeper has replaced a clinician whose position was vacated. She has stepped into the position and has become immediately accepted and productive.
 - A pre-doctoral intern was hired and resigned to accept a comparable position in Cincinnati, her home.

5. Agency growth was discussed
 - Growth in Licking County has exceeded expectations.
 - Franklin County growth has lagged expectations but continues to improve.
 - Delaware County has potential for significant growth. We will continue to monitor the situation there with the expectation of pursuing opportunities there as our cash position permits.
6. The agency promotion was a success.
 - Although sponsorships were down, registrations were up by about 50%.
 - Shawna Watts discussed the need to expand volunteer involvement, perhaps through development of committees to absorb specific duties.
 - The board discussed the use of the proceeds that were generated. These were pledged to be used to promote children mental health. A possible use is for the purchase of diagnostic tools.
7. Will Sharp observed that the resignation of Rob Libbee has created an opening for another board member. A few names were discussed and he solicited additional suggestions be forwarded to him over the next two weeks.

New business was brought before the board. The agency is required to have a policy and procedure in place to prevent identity theft. Dr Hedges and Shawna Watts presented these to the board along with a related Red Flag Agreement for Business Associates.

Larry Novak motioned and Karen Wolfe seconded the following motion:

Resolution #05-14-09-06

Be it resolved that agency Identity Theft Prevention Policy be accepted as presented. The motion passed unanimously.

Fran Uhrin motioned and Karen Wolfe seconded the following motion:

Resolution 11-13-08-06

Be it resolved that the meeting be adjourned. The motioned passed unanimously.

The meeting was dismissed. The next meeting will be July 9, 2009, unless otherwise noted.

Respectfully submitted:

Alan C. Young
Financial Coordinator