

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

624 East Main Street  
Lancaster, Ohio 43130

(740) 687-0042

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was held on July 9, 2009 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

The following directors were present: Will Sharp, Dr. John Stevenson, Andy Connell and Karen Wolfe. Also present at the meeting were Dr. Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator and Alan Young, Financial Coordinator. Absent from the meeting were Larry Novak and Fran Uhrin. A quorum of members was present. The meeting was called to order by Will Sharp, Board Chair.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly. The opportunity to discuss the minutes was brought to the floor.

No discussion being offered, John Stevenson motioned and Andy Connell seconded the following motion:

**Resolution #07-09-09-01**

**Be it resolved that the minutes of the previous meeting be approved. The motion passed unanimously.**

The board discussed progress on recruitment of a new board member to fill the seat vacated by Rob Libbee. Will Sharp has obtained the names of several candidates and will be addressing the issue as time permits.

Alan Young and Dr. Hedges led the discussion of financial results for May 2009 and June 2009. The results are encouraging with growth of the Licking County facility leading with impressive growth. The agency has finished the year with a small growth in net assets. The financial statements are subject to change with the upcoming audit, but nothing significant is expected. The financial audit has been tentatively scheduled for September 10<sup>th</sup> and 11<sup>th</sup>.

John Stevenson motioned and Karen Wolfe seconded the following motion:

**Resolution #07-09-09-02**

**Be it resolved that the financials for May and June 2009 be accepted. The motion passed unanimously.**

Dr. Hedges advised the board that the contract with the ADAMH board has not been completed. This is normally a straight forward process and he has been assured of its immanent arrival. He requested board authorization for authority for Will Sharp and himself to accept and/or negotiate the contract when it is received.

Andy Connell moved and John Stevenson seconded the following motion:

**Resolution #07-09-09-03**

**Be it resolved that the Will Sharp and Dr. Brad Hedges are authorized to sign the 2010 fiscal year contract between Mid-Ohio Psychological Services, Inc and the Fairfield County ADAMH Board. The motion passed unanimously.**

Dr Hedges discussed prospective ADAMH board funding reductions. The board is still noncommittal in quantifying the extent of cuts to expect.

Discussion was then directed to the results of the agency financial recovery plan. The plan has shown significant results from the various cost cutting measures. Although the agency management and employees will continue to look for further savings, no further significant savings are currently envisioned.

The following items were discussed:

1. QA activities are behind schedule but a number of reports have been posted and the plan has been modified in an effort to get caught up. Additionally, Brad is going to provide training to increase the number of people performing QA.
2. A list of all MUI's and Client Grievances for FY08 were listed and included with the board packet. All the grievance issues were informal complaints and do not require any additional action.
3. The board discussed staffing issues as included in the board packet.
4. Agency growth was discussed
  - Delaware County growth is slow to flat. Potential for significant growth remains and will be pursued as time and circumstances permit.
  - Franklin County is showing slow growth and effort are under way to market MOPS services through charter schools.
  - Growth in Licking County has exceeded expectations. We are to the point that space is becoming a concern and we are opening negotiations with the landlord for additional space. The board directed Dr. Hedges to explore options for more space in Licking County.
5. Plans for the next agency promotion were discussed. Current planning includes greater staff involvement to alleviate Shawna of some of the burden.

New business was brought before the board. Dr Hedges and Shawna Watts discussed the need for formal policy and procedures related to the recording of client sessions for training and other purposes. The issue was discussed and "Use of Photography and/or Video Tape Recording" policy and procedures was presented to the board for approval.

Andy Connell motioned and John Stevenson seconded the following motion:

**Resolution #07-09-09-04**

**Be it resolved that agency Use of Photography and/or Video Tape Recording Policy be accepted as presented. The motion passed unanimously.**

John Stevenson motioned and Andy Connell seconded the following motion:

**Resolution #07-09-09-05**

**Be it resolved that the meeting be adjourned. The motioned passed unanimously.**

The meeting was dismissed. The next meeting will be September 10, 2009 at 5:30, unless otherwise noted.

Respectfully submitted:

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Alan C. Young  
Financial Coordinator