

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was held on November 12, 2009 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

The following directors were present: Will Sharp, Karen Wolfe and Fran Uhrin. Larry Novak was present via telephone during voting on resolutions.

Also present at the meeting were Dr. Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator and Alan Young, Financial Coordinator.

Absent from the meeting were Dr. John Stevenson and Andy Connell. A quorum of members was present. The meeting was called to order by Will Sharp, Board Chair.

Will Sharp stated that efforts to recruit a new board member have not been successful but that the board will be pursuing filling the position with renewed efforts.

Dr. Hedges discussed the Fairfield County ADAMH Board allocation process and recent changes. The board has yet to issue final budget allocations.

Alan Young explained that although the audit has not been finalized, the indications from the audit team are that the audit went without incident and we are given to expect a clean opinion.

Shawna Watts discussed QA activities. The High utilization review is underway with 15 client records being reviewed in detail. An AOD program evaluation is in planning stages.

Shawna Watts led a discussion of MUI's and client grievances with nothing of an exceptional nature being noted.

Dr. Hedges addressed staffing issues which was focused on support staff and psychiatrist replacement issues and internships.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly. The opportunity to discuss the minutes was brought to the floor.

Larry Novak joined the meeting by telephone at this point.

Alan Young and Dr. Hedges led the discussion of financial results for July 2009 through October 2009.

The agency results are better than expected with the Licking County facility continuing with impressive growth.

Karen Wolfe moved and Fran Uhrin seconded the following motion:

**Resolution #11-12-09-01**

**Be it resolved that the financials for May and June 2009 be accepted. The motion passed unanimously.**

No discussion being offered, Fran Uhrin moved and Karen Wolfe seconded the following motion:

**Resolution #11-12-09-02**

**Be it resolved that the minutes of the previous meeting be approved. The motion passed unanimously.**

Discussion then moved to new business. The agency uses software developed and marketed by "XAKTsoft". This company has been acquired by "Echo Group", which has been a competitor of XAKT. Echo has a good reputation for the quality of their software and service. For the meantime they will continue to support XAKT with plans to ultimately merge the 2 products. Although the change involves higher support costs, the product continues to be less expensive than any viable alternatives. For this reason and because of the added benefit of continuity, management recommends renewing its service agreement with Echo at an annual cost of \$13,266, an increase of approximately 55%.

Karen Wolfe moved and Fran Uhrin seconded the following motion:

**Resolution #11-12-09-03**

**Be it resolved that Dr. Hedges is authorized to enter into a software maintenance agreement with Echo Group at an annual cost of \$13,266. The motion passed unanimously.**

The discussion moved to agency growth. The Fairfield and Franklin County clinics are showing small growth. The Licking County clinic continues to grow at an unexpectedly high rate and the agency is negotiating for more space contiguous to the current location. Delaware County is showing very slow growth. Management continues to hope that the Delaware ADAMH board recognizes the value to the community of the agency's contribution, without which we do not expect grow at an acceptable rate.

Shawna Watts brought the board up to date on the progress of the agency promotion scheduled for April.

Having no more items to bring before the board, Fran Uhrin moved and Karen Wolfe seconded the following motion:

**Resolution #11-12-09-04**

**Be it resolved that the meeting be adjourned. The motioned passed unanimously.**

The meeting was dismissed. The next meeting will be January 14, 2010 at 5:30, unless otherwise noted.

Respectfully submitted:

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Alan C. Young  
Financial Coordinator