

MID-OHIO PSYCHOLOGICAL SERVICES, INC.
BRADLEY A. HEDGES, PH.D
PSYCHOLOGIST
EXECUTIVE DIRECTOR

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was held on January 14, 2010 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

The following directors were present: Will Sharp, Andy Connell, Dr. John Stevenson and Fran Uhrin. Also present at the meeting were Dr. Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator and Alan Young, Financial Coordinator. Absent from the meeting were Karen Wolfe and Larry Novak. A quorum of members was present. The meeting was called to order by Will Sharp, Board Chair.

Shawna Watts discussed the AOD program review (alcohol and drug dependency) evaluation which is in process. Each year a program is evaluated for standards of care and utilization. This year the AOD program was selected.

Shawna Watts led a discussion of MUI's and client grievances with nothing of an exceptional nature being noted.

Dr. Hedges advised the board of an arrangement with SEOLA (South-East Ohio Legal Aide). SEOLA will staff Mid-Ohio on a half day per 2 week schedule with personnel to provide legal assistance to clients at no cost to the agency.

Dr. Hedges then engaged in a discussion of staff matters. The agency has accepted the resignation of Jessica Mitchell, a counselor in our Licking County facility, and replaced her with Jennifer Jones PsyD, a post doctoral intern. Dr. Hedges and Shawna Watts discussed efforts to hire a case manager. We have been functioning with 2 case managers since the resignation of Dan Goodwin. The 2 have been performing well, but 1 of the case workers will be on extended medical leave and the other is contemplating returning to school to earn a master's degree. An advertisement has been placed for a case manager in anticipation of these events.

Shawna Watts and Alan Young discussed consideration being given to replacing Aflac with a competing service. These are insurance products offered at no cost to the agency as a convenience to employees with specific needs. We are considering the change to save employee costs with no loss of benefits.

Dr. Hedges lead discussion of agency growth with the help of Shawna Watts. Delaware County services continue to grow at a modest rate. We have been trying to locate adequate office space without success. We are considering placing an intern in Delaware County to provide home based counseling. The Franklin County and Lancaster facilities are proceeding with little growth. Licking County services continue to expand; billed services may surpass those at Franklin County within the next 3 months. Licking County experiences less competition than Franklin County and the available service providers have experienced quality of service issues. Both of these factors contributed to the level of acceptance and growth MOPS has enjoyed since opening their. Growth within Licking County has necessitated our looking for space to expand our facilities.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly. The opportunity to discuss the minutes was brought to the floor.

No discussion being offered, Fran Uhrin moved and Dr. Stevenson seconded the following motion:

Resolution #01-14-10-01

Be it resolved that the minutes of the previous meeting be approved. The motion passed unanimously.

Will Sharp addressed efforts to recruit an addition member to the board of directors. The search has focused on 2 candidates and he hopes to present a recommendation to the board at the next meeting

Alan Young and Dr. Hedges led the discussion of financial results for November and December, 2009.

The agency results are better than expected with the Licking County facility continuing with impressive growth.

Dr. Stevenson moved and Andy Connell seconded the following motion:

Resolution #01-14-10-02

Be it resolved that the financials for May and June 2009 be accepted. The motion passed unanimously.

Alan Young and Dr. Hedges led the discussion of the financial audit for fiscal year 2009. There were questions addressed for which further explanation will be provided.

These issues being of a minor nature, Fran Uhrin moved and Dr. Stevenson seconded the following motion:

Resolution #01-14-10-03

Be it resolved that the financial audit for fiscal year 2009 be accepted. The motion passed unanimously.

Shawna Watts brought the board up to date on the progress of the agency promotion scheduled for April. Letters in solicitation of sponsorships are in the process of being sent out and Shawna is working on the brochures and shirts. The run is scheduled for the last Saturday in April, April 24, 2010.

Discussion then turned to new business. The lease for 636½ E. Main Street is up for renewal and is available under the same terms as the current lease.

Fran Uhrin moved and Andy Connell seconded the following motion:

Resolution #01-14-10-04

Be it resolved that the lease for the property at 636½ E. Main Street, Lancaster, Ohio be renewed under the same terms as the current lease. The motion passed unanimously.

The lease for the Newark offices has expired. The landlord is helping us try to locate a suitable location for relocation as our current facility is inadequate to accommodate our growth. We will continue in our current facility on a month to month basis during the search.

The lease on our administrative office building at 632 E. Main is due for renewal, but we are delaying renewal while we negotiate repairs and maintenance issues with the landlord. We will continue our occupancy under the current lease terms on a month to month basis until several chronic issues have been resolved.

Dr. Hedges discussed the subject of staff reinforcement. The results achieved during the past year have left the agency in a desirable cash position and presents us with the opportunity to reward our staff for their efforts with a bonus based on agency longevity and employment status. While the amount we can afford for the bonuses will be better determinable after we get further through the winter, Dr. Hedges requested authority to pay a bonus based on his discretion.

Dr. Stevenson moved and Andy Connell seconded the following motion:

Resolution #01-14-10-05

Be it resolved that the staff be awarded a bonus at some time around the end of February in an amount totaling between \$15,000 and \$45,000 as determined by the executive director at the time of the bonus. The motion passed unanimously.

Dr. Hedges discussed plans for updating our computer system. The agency has tried to replace approximately 20% of the computers each year, but financial constraints over the past few years have prevented that. We will be replacing 10 computers initially and will replace more through the year.

Having no more items to bring before the board, Fran Uhrin moved and Andy Connell seconded the following motion:

Resolution #01-14-10-06

Be it resolved that the meeting be adjourned. The motioned passed unanimously.

The meeting was dismissed. The next meeting will be March 11, 2010 at 5:30, unless otherwise noted.

Respectfully submitted:

Alan C. Young
Financial Coordinator