

**MID-OHIO PSYCHOLOGICAL SERVICES, INC.**  
**BRADLEY A. HEDGES, PH.D**  
**PSYCHOLOGIST**  
**EXECUTIVE DIRECTOR**

624 East Main Street  
Lancaster, Ohio 43130

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Pursuant to the laws of the state of Ohio in which this corporation is organized, and its bylaws, a meeting of the Directors of Mid-Ohio Psychological Services, Inc was held on July 8, 2010 at 5:30 p.m. at 624 East Main Street, Lancaster Ohio.

The following directors were present: Will Sharp, Dr. John Stevenson, Larry Novak, Andy Connell and Fran Uhrin. Also present at the meeting were Dr. Brad Hedges, Executive Director, Shawna Watts, Administrative Coordinator and Alan Young, Financial Coordinator. Absent from the meeting were Karen Wolfe, and Tiffany Wade. A quorum of members was present. The meeting was called to order by Will Sharp, Board Chair.

The minutes of the previous meeting and the financial statements were disseminated prior to the meeting. This information is posted to the MOPS website monthly. The opportunity to discuss the minutes was brought to the floor.

No discussion being offered, Fran Uhrin moved and Andy Connell seconded the following motion:

**Resolution #07-08-10-01**

**Be it resolved that the minutes of the previous meeting be approved. The motion passed unanimously.**

Dr. Hedges advised the board that the agency has continued its information system updating with the acquisition of 4 new servers and upgrades.

The agency's results of operations for the year also permitted the payment bonuses to all employees for the second time during the year.

Dr. Hedges led a discussion about a contract with Franklin County Children Services that is expected to be awarded to MOPS. The contract is for \$50,000 to \$200,000 per year for evaluations. Dr. Hedges expects the contract to generate at least \$50,000 in direct billings and an additional \$50,000 in referrals. He asked the board to authorize him to accept the contract when let.

Dr. John Stevenson moved and Fran Uhrin seconded the following motion:

**Resolution #07-08-10-02**

**Be it resolved that the Dr. Hedges is authorized to enter into a contract with Franklin County Children's Services for the performance of evaluation services for a period of one year. The motion passed unanimously.**

Dr. Hedges and Alan Young discussed the agency's financial statements for May and June. The agency had two very good months to end the year. The agency's results were the best in agency history. Although still subject to audit, no significant adjustments are anticipated.

Andy Connell moved and Fran Uhrin seconded the following motion:

**Resolution #07-08-10-03**

**Be it resolved that the financial statements for March and April be approved. The motion passed unanimously.**

Dr. Hedges discussed the agency's FY2011 ADAMH contract. The contract is not completed and signed, but the essentials have been agreed to in principle. Among only minor other changes, the agency will become responsible for contracting and paying for its audit. Dr. Hedges requested authorization to enter into the contract assuming the final contract conforms to the discussed provisions.

Dr. John Stevenson moved and Andy Connell seconded the following motion:

**Resolution #07-08-10-04**

**Be it resolved that Dr. Hedges is authorized to enter into the FY2011 contract with the Fairfield County ADAMH Board. The motion passed unanimously.**

Dr. Hedges and Shawna Watts discussed quality of service issues. The agency is in the process of reviewing its training status for conducting continuing professional education classes for the clinical staff. The cost of accreditation is \$700 per year.

We are due for CARF accreditation and expect their audit in or around January 2011.

Our J.S.O. certification is due for renewal in January 2011. We are in the process of reviewing and completing the application.

Shawna Watts led a discussion of MUI's, duty to protect, and client grievance issues with nothing of an exceptional nature being noted.

Dr. Hedges led a discussion of staff matters as outlined in the agenda:

- The agency has hired 3 part-time office generalists for the Lancaster, Newark and Delaware offices.
- 3 master's level interns have been hired for Lancaster, Newark and Columbus offices.
- A therapist has been hired for the Newark office and 2 therapists have been hired as replacements for the Lancaster office.
- A post-doctorate intern was hired to do evaluations in the Delaware office. He has since resigned.
- 3 New APPIC interns have been identified to start September 1.

Dr. Hedges led a discussion of agency growth and operations:

- The Delaware County office is up and running. The agency hired a post doctoral intern to perform evaluations; however, he resigned his position after one day of work.
- The Licking County office is still experiencing serious facility issues. The landlord employees charged with repairs are very unreliable and progress is slow or nonexistent. Do to an inability to locate affordable alternative facilities; we are approaching the landlord for permission to undertake repairs at our expense.
- The Franklin County office has been awarded a contract through Franklin County Children Services which will necessitate the hiring of another psychologist and support staff. As this

office continues to grow, our need for additional space is being addressed. Options include relocation to a new facility and expansion of our existing space. The later is considered preferable and probable.

Dr. Hedges approached the board for an amendment to the agency policy with regard to employee health insurance premium cost sharing. One year ago the agency began offering employees interested in agency provided health insurance the choice between a traditional health care plan and a qualified high-deductible health care plan (QHDHP). As an incentive to induce more employees to opt for the QHDHP, Dr. Hedges suggests that the agency absorb 50% the premium cost for this plan and leave the agency share for the tradition plan at 45%.

Fran Uhrin moved and Dr. John Stevenson seconded the following motion:

**Resolution #07-08-10-05**

**Be it resolved that policy with regard to employee health insurance be amended as presented to permit the agency to pay up to 50% of the premium for an individual or family policy for the High Deductible Plan. The motion passed unanimously.**

Having no more items to bring before the board, Dr. Stevenson moved and Fran Uhrin seconded the following motion:

**Resolution #07-08-10-06**

**Be it resolved that the meeting be adjourned. The motioned passed unanimously.**

The meeting was dismissed. The next meeting will be September 9, 2010 at 5:30, unless otherwise noted.

Respectfully submitted:

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Alan Young  
Financial Coordinator